



<http://www.hongchi.org.hk>

Hong Chi Association was founded in 1965 and one of the largest non-profit organisations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at www.hongchi.org.hk

Internal Auditor (Ref. IA(FIN)/14/04/25/W)

Responsibilities:

- Perform internal audits for service units and schools as scheduled to ensure compliance with Social Welfare Department and Education Bureau accounting regulations
- Review and recommend improvements to existing internal control measures
- Assist in budget preparation and financial year end review as well as staff training

Requirements:

- University graduate, ACCA / HKICPA with at least 5 years' relevant experience
- Knowledge of Oracle and charitable organizations a definite advantage
- Excellent command in English and Chinese (written, spoken and in presentation)
- Work location: Tai Po

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Human Resources Office, Hong Chi Association, Pinhill Village, Chung Nga Road, Nam Hang, Tai Po** or by email to hr_hra@hongchi.org.hk

*****Prospective employees are requested to undergo Sexual Conviction Record Check on voluntary basis*****

(All data collected will be used for recruitment purposes only.)